

**MINUTES
BRYN MAR ESTATES
BOARD MEETING
SEPTEMBER 24,2001 ; 6:30PM
AT PATTY DILLON'S HOME**

Present; Nolan Brawley-President, Patty Dillon-Treasurer, John Hooper-Secretary, Betty Morrison, Brian Early, Keith Markham, Zepher Freeman and Dan Peters

Minute from August 6,2001 membership meeting were accepted unanimously.

John Hooper made a motion and Keith Markham seconded the election of Nolan Brawley as Board President. Motion carried unanimously.

Treasurer report by Patty Dillon. The HOA presently has a balance of \$4381. There are outstanding dues which are more than 45 days overdue. A policy of A reminder phone call followed by three letters of increasing concern was established as a means of collecting late dues. Patty will confer with MNA over a confusing water bill. Patty is in the process of converting the budget process used by NMA into one that more meets our needs.

Nolan will confer with NMA as to documents which should have been presented to the Board as part of the transfer of management. Included are documents of incorporation, past bills and receipts, check book cover, etc.

It was the unanimous decision of the Board that the brick wall which fronts our development along Flower Mound Road, will not be insured.

Noland presented a letter from Attorney Reid Heller outlining his actions on the Boards behalf. A bill for \$1350. was included. The Board voted unanimously to pay this bill and limit the use of outside counsel in the future. A copy of this letter and a letter of notification to Paula Kratochvil re: easement decision are attached to these minutes.

Dan Peters, Bryn Mar Park exploratory committee member discussed the development of the park. Dan stated that the park committee will meet and present a plan for future park development at the next Board meeting. Nolan informed the Board that the sidewalk fronting the Park will be installed by the Town.

It was decided that the committee will put in place a plan for design and maintenance of the easement. This plan should consider the needs of all HOA members. The landscape committee will also follow up on the maintenance of that part of Evergreen Park which borders Bryn Mar, the dead trees along Lake Forest Blvd. And the Centrex medium along Lake Forest Blvd.

The ARC has been active, and an ARC update report is attached to the minutes.

Keith suggested that the HOA plan halloween activities. With the unanimous Approval of the Board, he will meet with the Social Committee to plan these activities.

The Board unanimously passed a motion to put in place an election committee whose goal will be setting guidelines for the upcoming elections ie;

-positions to be filled -terms of office -date of election

-voting procedures , and any other procedures needed to insure a fare and successful election. The election committee will consist of Nolan Brawley, Zepher Freeman and John Hooper. The committee will meet on Sept.27,2001 at 7 PM At Nolan's home and present its report for approval at the next Board meeting.

The next Board meeting will be on Monday, Nov.5,2001 at the home of Nolan Brawley at 6:30 PM.

Motion of adjournment by Nolan, second by Patty, passed unanimously by Board. Meeting adjourned 8:00 PM.